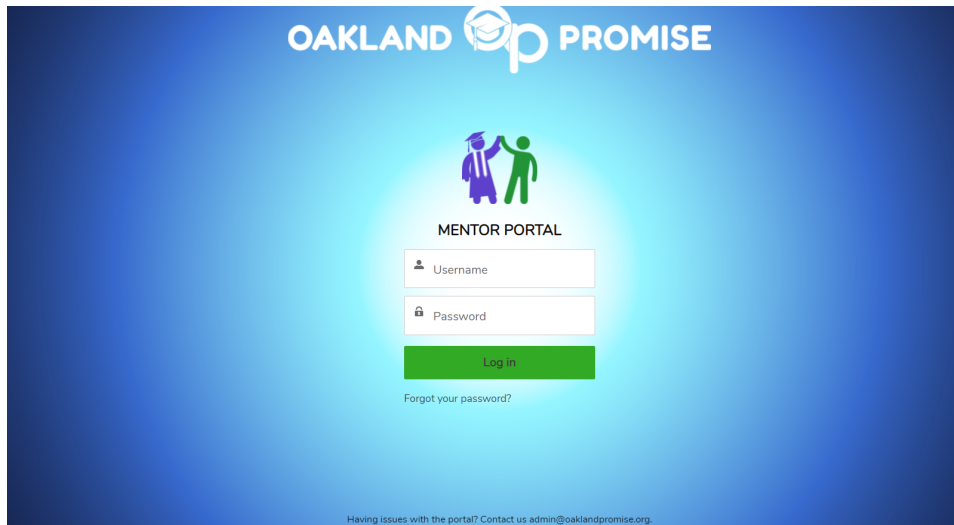
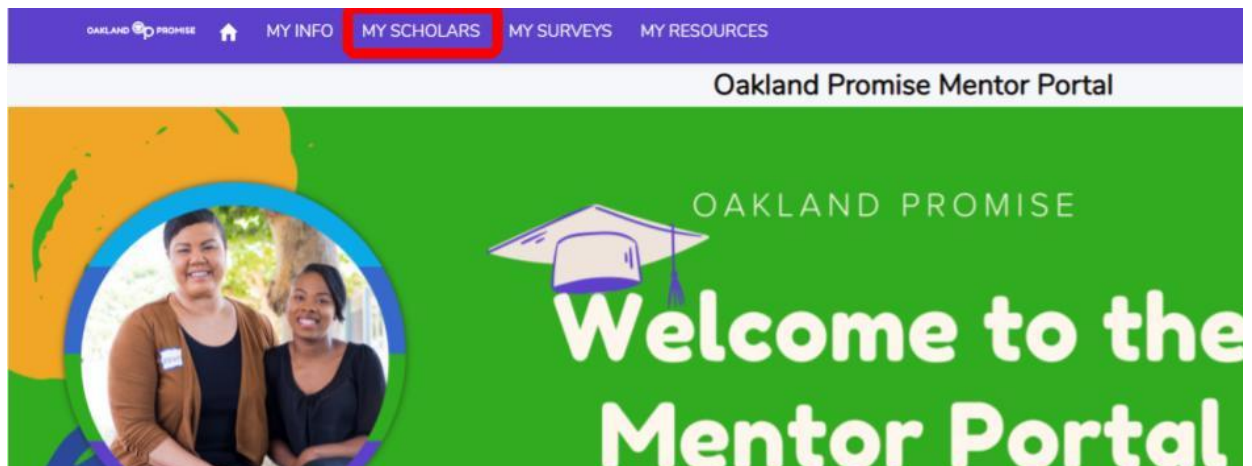


Checking Scholar Status


1. Login at <https://oaklandpromiseportal.force.com/mentor/>



2. Click My Scholars at the top left (highlighted in red).



3. You should see a list of your scholars.



Mentor Portal

My Scholars

Scholar	Scholar Year	Email
Test2 Test2	2020	chris+test2scholar@oaklandpromise.org

[View All](#)

4. Click on their name to see more details.
 - a. Note that CREWS is a program available at certain universities and may not be offered to all Oakland Promise scholars.

▼ Scholar Details

Contact Name <u>Test2 Test2</u>	OP Advisor Daniel Russell Cheung
Scholar Year 2020	Status Active
Mobile 5109139029	Email becky+portalscholar@oaklandpromise.org
CREW Name (If Applicable)	Has Access to OP Counselor? No

▼ Current/Last College on Record


Name of School Merritt College	Undergraduate Status Enrolled
Type of College 2 - Year	

▼ Mentor Team Information

Mentor Team Merritt College	Mentor Team Staff Member Email gaby@oaklandpromise.org
Mentor Program Staff Contact Gaby Perez	


5. At the top right, you can see their scholar documents, Education History, Disbursements, and Mentor-Scholar Activity Surveys.
 - a. Note that not all documents are available to view for Mentors.

[Scholar Documents](#)
 [Education History](#)
 [Disbursements](#)
 [Scholar's M-S Activity Sur...](#)

 **Scholar's Incomplete M-S Activity Surveys (3)**

Survey Name	Status	Due Date	Submission Date
Example 2021	Not yet completed		
Reflection 2021	Not yet completed		
Communications 2020	Not yet completed	5/31/2021	9/18/2020

[View All](#)

 **Scholar's Completed M-S Activity Surveys (2)**

Survey Name	Status	Due Date	Submission Date
Personality 2020 Re-submission	Approved		8/7/2020
Communications 2020	Approved		9/17/2020

[View All](#)

6. If any details seem incorrect, please reach out to your Mentor Program Staff Contact.